

### HARRY GWALA DISTRICT MUNICIPALITY

"Together We Deliver and Grow"

## OFFICE OF THE MUNICIPAL MANAGER

40 Main Street, Private Bag X501, IXOPO 3276 Tel: (039) 834 8707 Fax: (039) 834 1701

E-mail: mbanjwas@harrygwaladm.gov.za

#### **ADVERTISEMENT**

#### REQUEST FOR FORMAL WRITTEN PRICE QUOTATION FOR CASHIER TRAINING

Proposal are hereby invited from reputable, sultable qualified, experienced and accredited service providers to provide cashier training for 5 employees for 2 days.

#### SPECIFICATION/SCOPE

The training must cover the following unit standard:

- 258855- operate and maintain cashiering equipment
- 246763- perform cashiering administration

The service provider/s should provide the following

- Training manual and material
- Training facilitation for two (2) days
- Assessment and moderation of leaners
- Certificate of competency to learners

# Invalid or non-submission of the following documents will lead to immediate disqualification of the tender:

- Valid tax clearance certificate or SARS pin
- Central Supplier database registration
- SETA accreditation certificate with listing of required units standards
- Training methodology.
- 2 appointment letters/ orders and reference letters for each letter/order

The following conditions will apply:

Prices quoted must be firm and must be inclusive of VAT (if applicable).

• All quotations submitted shall be valid for 30 days after the tender closing date.

• A signed MBD4 form must be submitted with all Bids (available on our website and reception).

ception).

• A certified or original valid B-BBEE status level verification certificate must be submitted to

claim preference points.

80/20 Preference points system will be used in Evaluation.

• Your company must be registered on municipal database and central supplier database.

**CLOSING DATE** 

envelopes addressed to The Municipal Manager.

Bids must be deposited in the Bid Box at the reception area of Harry Gwala District Municipal, 40 Main Street, Ixopo, before the closing date and time. Telegraphic, telexed or faxed bids will not be considered

and late bids will not be accepted.

Harry Gwala District Municipality does not bind itself to accept the lowest or any Bid and reserves the

right to accept the whole or any part of the Bld.

**BID ENQUIRIES** 

All tender enquiries and all other matters shall be directed to Mrs .P.P Cele on 039 834 8700 during

working hours.

**MR GM.SINEKE** 

**MUNICIPAL MANAGER**